

CABINET MEETING AGENDA

March 18, 2025, at 8:00 a.m. – 12:00 p.m.

TTC Boardroom

Members Present: Alexander, Bergan, Dunneback, Eagan, Hilliard, Labadie, Lueth, Reynolds, Snead, Siebers, and Washington

Members Absent: Batson

1. The March 4, 2025, meeting minutes were approved as presented
2. The Group reviewed and approved updates to CMOP 3070 recognition of Distinguished Service
3. Dr. Washington provided updates on the Federal Government/Washington D.C
4. Dannie Alexander provided an update on the college's security & safety activities
5. Standing Items:
 - a. DEI Strategic Plan Update (Trice Batson)
 - i. None at this time
 - b. Grants Update (Tracy Labadie)
 - i. Stryker Johnston Foundation Wellness Fund - \$150,000 One-Year Grant
 1. This grant is to help prioritize and support self and community-care, and the general wellbeing of employees (physical, mental, and emotional health).
 - c. Institutional Review Board Update (Tracy Labadie)
 - i. None at this time
 - d. Advanced Technology/ Technical Trades Wing Renovation (Dannie Alexander)
 - i. Work on preliminary projections on the construction budget are underway
 - ii. Will begin to look at internal concepts soon
 - e. Travel Authorizations
 - i. David Barnes, Jason Kovacs, Alex Camren (Student), Aran Kumar (Student), Arriza Wibowo (Student), Danielle Page (Student), David Alvarado (Student), Elshaddai Mhango (Student), Griffin Stover (Student), Jacob Collard (Student), Josh Lent (Student), Landon Lamie (Student), Lee Kusowski (Student), Quiyna

Tolbert (Student), Theodore Podewil (Student) to attend the MWC3 Conference in Grand Rapids, MI from March 21-22, 2025

- ii. Anita Gonzalez, Chrissia Linders, Kelly Naatjes, Valerie Bustillos, Nizora Haitova, Aaron Snead, Bob Bechtel, Ka Kit Leng and Nick Yahr to attend Ellucian Live in Orlando, FL from April 6-9, 2025
- iii. Gail Fredericks to attend the ETOM (Educational Technology Organization of Michigan) Spring retreat in Petoskey, MI from June 5-6, 2025
- iv. Staff and Administrator Fund Approved Activities
 - 1. Halea Kasishke and Dave Zokvic to attend InstructureCon 2025 conference in Spokane, WA from July 22-24, 2025

f. Personnel Updates as of March 11, 2025

New Hires

Lindsey Hart, Academic & Career Pathway Advisor, effective 3-17-25

Transfer

Andrew Rakowski, from PT Museum Aid to Interpreter, effective 3-17-25

Jermaine Clark, from Custodian to Custodial Supervisor, effective 3-17-25

Retirement

Renee Daudert, Systems Analyst/Developer, effective 6-30-25

FT Currently Posted/Active Positions

Director of Advising & Counseling

Instructional Manager

Senior Office Specialist

Maintenance Specialist

Academic & Career Pathway Advisor

Patient Care Academy Instructor

Foundation Officer

Educational Professional – Sciences

Academic Development & Instructional Technology Analyst

Theater & Planetarium Technician

Utility Maintenance Specialist

Senior Developer

Program Coordinator – Wind Technician Academy

Position Justification Forms

Senior Developer

Utility Maintenance Specialist

6. Announcements and Updates

- g. The Men's basketball team has qualified for the National Junior College Athletic Association Division II Men's Basketball Championship. They will be playing Bryant & Stratton College in Danville, IL, on Tuesday, March 18th at 7 pm.
 - i. A watch party will be held in TTC 4240 for those unable to travel to the game.